



March 30, 2020

F&T Guidance on Health & Safety at Job Sites During the Covid-19 Emergency

Before arriving at a job site, keep communication open with your client contact to become familiar with the site's COVID-19 Preparedness Plan and any changes or updates to the plan since your last visit:

- Who is your on-site contact for information on the site's COVID-19 Preparedness Plan?
- Where should you park?
- What entrance should you use?
- Is there any protective equipment you should receive when you arrive/enter the facility?
- Are there any areas of the facility that we should avoid? Will someone be there to direct us?
- Is there a sign-in sheet for people visiting the site? If so, where should we sign in when we arrive?
- Have any of the workers on site been sent home sick in the past 5 days?

You should ask the following questions of yourselves before choosing to go to a job site. If the answer is "yes" to any, you should not attend the site visit for the safety of our clients and others at the site. Anyone asked to leave should not return to work until 24-hours after they are free from a fever or signs of a fever without the use of fever-reducing medication. the site. Anyone asked to leave should not return to work until 24-hours after they are free from a fever or signs of a fever without the use of fever-reducing medication.

- Have you, or anyone in your family, been in contact with a person that has tested positive for COVID-19?
- Have you, or anyone in your family, been in contact with a person that is in the process of being tested for COVID-19?
- Have you, or anyone in your family, traveled outside of the U.S. within the last two weeks?
- Have you been medically directed to self-quarantine due to possible exposure to COVID-19?
- Are you having trouble breathing or have you had flu-like symptoms within the past 48 hours, including: fever, cough, shortness of breath, sore throat, runny/stuffy nose, body aches, chills, or fatigue?
- Are you comfortable conducting / visiting a project site during the COVID-19 situation?

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While at the job site, you should clean your hands often with an alcohol-based hand sanitizer that contains at least 60-95% alcohol or wash your hands with soap and water for at least 20 seconds. Soap and water should be used preferentially if hands are visibly dirty. Here are some other suggestions for staying healthy and safe:

- Do not carpool with others, take your own vehicle.
- Do not shake hands, stand/sit at least 6 feet away from others, or be in a room with more than 10 people as recommended by the CDC.
- Bring food with you from home.
- Avoid touching your mouth and face while on site.
- Do not share tools (including pens, tablets, etc.) or personal protection equipment (PPE).
- Sanitize reusable PPE per manufacturer's recommendation prior to each use.
- Ensure used PPE is disposed of properly. Utilize disposable gloves where appropriate; instruct workers to wash hands after removing gloves.
- Disinfect reusable supplies and equipment.
- Identify specific locations and practices for daily trash such as: paper, hand towels, food containers, etc. Instruct workers responsible for trash removal in proper PPE/hand washing practices.
- Do not use a common water cooler. Bring your own or ask the facility if they have bottled water for personal use
- If available, utilize shoe sanitation tubs (non-bleach sanitizer solution) prior to entering/leaving jobsite.
- Change work clothes prior to arriving home; wash clothes in hot water with laundry sanitizer.
- Utilize disposable hand towels and no-touch trash receptacles